



**THREE VILLAGE CENTRAL SCHOOL DISTRICT  
STONY BROOK, NEW YORK**

**BOARD OF EDUCATION AGENDA MATERIALS**

**DATE OF BOARD MEETING: July 11, 2018**

**DATE MATERIAL SUBMITTED: July 6, 2018**

**OFFICE OF ORIGIN: District Clerk**

**CATEGORY OF ITEM: Action**

**TITLE: Authorization of Destructions of Cast Ballots**

**STAFF RECOMMENDATION:**

Whereas, on May 16, 2017, the Three Village Central School District conducted its Annual Budget Vote and Election; and

Whereas, the District Clerk is currently in possession of all cast ballots resulting from such Annual Budget Vote and election; and

Whereas, the Record Retention and Disposition Schedule ED-1 provides for the destruction of such ballots after one (1) year from the date of the Annual Budget Vote and Election; and

Whereas, at least one (1) year has elapsed from the date of the Annual Budget Vote and Election held on May 16, 2017, and no proceeding has been commenced with regard to such Annual Budget Vote and Election;

Now, Therefore, be it REVOLVED that the Board of Education of the Three Village Central School District hereby orders the destruction of all cast ballots resulting from the May 16, 2017 Annual Budget Vote and Election.

**BACKGROUND-RATIONALE:**

Pursuant to New York State Archives Record Retention Schedule Ed-1, cast ballots must be kept for a period of one year. As no proceedings have been commenced with respect to the above-referenced election, the Board of Education may, by resolution, order the cast ballots be destroyed.

***NOT AN OFFICIAL RECORD; SUBJECT TO CHANGE***