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**THREE VILLAGE CENTRAL SCHOOL DISTRICT
STONY BROOK, NEW YORK**

BOARD OF EDUCATION AGENDA MATERIALS

DATE OF BOARD MEETING: July 12, 2017

DATE MATERIAL SUBMITTED: July 7, 2017

OFFICE OF ORIGIN: District Clerk

CATEGORY OF ITEM: Action

TITLE: **Authorization of Destructions of Cast Ballots**

STAFF RECOMMENDATION:

Whereas, on May 17, 2016, the Three Village Central School District conducted its Annual Budget Vote and Election; and

Whereas, the District Clerk is currently in possession of all cast ballots resulting from such Annual Budget Vote and election; and

Whereas, the Record Retention and Disposition Schedule ED-1 provides for the destruction of such ballots after one (1) year from the date of the Annual Budget Vote and Election; and

Whereas, at least one (1) year has elapsed from the date of the Annual Budget Vote and Election held on May 17, 2016, and no proceeding has been commenced with regard to such Annual Budget Vote and Election;

Now, Therefore, be it REVOLVED that the Board of Education of the Three Village Central School District hereby orders the destruction of all cast ballots resulting from the May 17, 2016 Annual Budget Vote and Election.

BACKGROUND-RATIONALE:

Pursuant to New York State Archives Record Retention Schedule Ed-1, cast ballots must be kept for a period of one year. As no proceedings have been commenced with respect to the above-referenced election, the Board of Education may, by resolution, order the cast ballots be destroyed.

NOT AN OFFICIAL RECORD; SUBJECT TO CHANGE