

THREE VILLAGE CENTRAL SCHOOL DISTRICT  
SETAUKET, NEW YORK

(A)

**BOARD OF EDUCATION AGENDA MATERIALS**

DATE OF BOARD MEETING: January 11, 2017 DATE MATERIAL SUBMITTED: January 6, 2017

OFFICE OF ORIGIN: District Clerk

CATEGORY OF ITEM: Minutes

**TITLE: Minutes of December 7, 2016**

**Staff Recommendation:**

Be it RESOLVED that the Board of Education accept the minutes of the meeting listed above, as presented.

***NOT AN OFFICIAL RECORD; SUBJECT TO CHANGE***



THREE VILLAGE CENTRAL SCHOOL DISTRICT OF  
BROOKHAVEN AND SMITHTOWN

MEETING OF THE BOARD OF EDUCATION  
DECEMBER 7, 2016

Meeting of the Board of Education of the Three Village Central School District of Brookhaven and Smithtown held at the North Country Administration Center, 100 Suffolk Avenue, Stony Brook, New York 11790 on December 7, 2016 at 7:00 p.m.

Members present: William F. Connors Jr., President  
Irene Gische, Vice President  
Deanna Bavlnka, Trustee  
Inger Germano, Trustee  
Jeffrey Kerman, Trustee  
Angelique Ragolia, Trustee

Members absent: Jonathan Komreich, Trustee

Also present: Cheryl Pedisich, Superintendent  
Jeffrey Carlson, Assistant Superintendent for Business Services  
Kevin Scanlon, Assistant Superintendent for Educational Services  
Gary Dabrusky, Assistant Superintendent for Human Resources  
Kathleen Sampogna, District Clerk  
Brandon Cea, Student Representative to the Board  
Visitors

CALL TO ORDER Mr. Connors called the meeting to order at 6:33 p.m.

MOVE INTO EXECUTIVE SESSION On motion by Mrs. Gische, seconded by Ms. Bavlnka, and carried by a 6-0-0 vote, the Board moved immediately into Executive Session in accordance with Open Meeting Law to discuss the employment history of a particular person(s) and current litigation.

RECONVENE INTO PUBLIC SESSION The meeting reconvened into open session at 7:30 p.m. Mrs. Pedisich led the pledge of allegiance.

CHANGES IN THE MEETING AGENDA Replacement Pages:

- Item B – Bids
- Item T.2 – Non-Instructional Personnel – Cover Page

Addenda:

- Item T.2 – Schedule B.1

50 YEAR ANNIVERSARY CELEBRATION AND RECOGNITION OF FIRST SUPERINTENDENT OF THREE VILLAGE – DR. FRANCIS ROBERTS Dr. Francis Roberts, the first Superintendent of the Three Village Central School District, was presented with a plaque and certificate of appreciation in recognition of his efforts on behalf of the District.

A brief reception was held.

PUBLIC PARTICIPATION There was no Public Participation at this time.

MINUTES AND BIDS

Minutes of November 16, 2016 Be it RESOLVED that the Board of Education accept the minutes of its November 16, 2016 meeting.

On motion by Mrs. Gische, seconded by Ms. Germano, and carried by a 5-0-1 vote, with Dr. Kerman abstaining, the Board approved the resolution as presented.

Bids Upon the recommendation of the Superintendent of Schools be it resolved that the Board of Education award the following bids, as presented.

<u>Bid No.</u>	<u>Award</u>
B16-106A	Go Green

C-2365A/C-2366 Contract No. 2	Arrow Steel Windows
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Contract No. 3A Preferred Construction, Inc. (Nassakeag ES)  
 Contract No. 3B Renu Contracting & Restoration  
 (Minnesauke, Mount ES & Ward Melville HS)  
 Contract No. 4 Seaford Avenue Corp.  
 Contract No. 5 Thermo Tech Combustion, Inc. (Ward Melville HS ONLY)  
 Contract No. 6 JP Daly & Sons, Inc. (Ward Melville HS ONLY)

On motion by Dr. Kerman, seconded by Mrs. Gische, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

REPORTS

Student Representative Report Brandon Cea reported on recent events and student achievements.

2016-2017 Fall Class Size Report Mr. Scanlon presented the Fall Class Size Report.

ITEMS FOR BOARD DISCUSSION There were no Items for Board Discussion.

ITEMS FOR BOARD ACTION

Professional Development Plan – 2016-2017 Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education adopt the plan.

On motion by Dr. Kerman, seconded by Ms. Germano, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Selection Classification – Winter Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approve the following junior high students' participation on the high school varsity teams as indicated:

Cracchiola, Matthew	8 <sup>th</sup>	Gelinas	Wrestling	Varsity
Araneo, James	8 <sup>th</sup>	Gelinas	Wrestling	Varsity
Yu, Dale	8 <sup>th</sup>	Gelinas		

On motion by Dr. Kerman, seconded by Ms. Germano, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Claims Auditor's Report – July through September 2016 Mr. Carlson presented the report.

On motion by Mrs. Gische, seconded by Ms. Ragolia, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

District Treasurer's Report – July through September 2016 Mr. Carlson presented the report.

On motion by Mrs. Gische, seconded by Ms. Ragolia, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Financial Reports – July through September 2016 Mr. Carlson presented the report.

On motion by Mrs. Gische, seconded by Ms. Ragolia, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Extraclassroom Activity Treasurers' Reports – July through September 2016 Mr. Carlson presented the report.

On motion by Mrs. Gische, seconded by Ms. Ragolia, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Transfer of Funds (Under \$10,000) – July through September 2016 Mr. Carlson presented the report.

On motion by Mrs. Gische, seconded by Ms. Ragolia, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Authorize Partial Tax Exemption for "Cold War" Veterans Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education adopt the attached resolution authorizing a partial tax exemption from school district real property taxes for qualified *Cold War* veterans and certain qualifying family members.

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On motion by Ms. Germano, seconded by Mrs. Gische, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Acceptance of Donations

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education accept with gratitude the following:

- A check in the amount of \$5,000.00 donated by the Arrowhead PTA to be used towards technology improvements at Arrowhead Elementary School Auditorium.
- A Mendelssohn piano donated by Mary Ann Terpeny to the district's Music Department.

On motion by Dr. Kerman, seconded by Ms. Germano, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Approval of Health and Welfare Services Contract

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approve the contract for health and welfare services for the 2015-2016 school year with the following school district:

- West Islip UFSD                    5 Students @ \$811.47 = \$4,057.35

On motion by Mrs. Gische, seconded by Ms. Ragolia, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Approval of Multi-Year Service Agreement for Xerox Copiers

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approve the attached resolution authorizing a multi-year service agreement with BOCES for the equipment listed therein.

On motion by Dr. Kerman, seconded by Ms. Germano, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Agreement with Town of Brookhaven for Sand, Salt and General Repairs

Upon recommendation of the Superintendent of Schools be it RESOLVED that the President of the Board of Education be authorized to enter into an agreement with the Town of Brookhaven for sand, salt and general repairs to be provided on a time and materials basis, as needed by the district. Entering into this agreement is recommended so that the district is adequately equipped during the occurrence of an emergency situation.

On motion by Mrs. Gische, seconded by Ms. Ragolia, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Approval of Amendment to Contract with Outside Service Provider for Special Education Services

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education approve the amended contract rates and/or provisions for the previously approved contract with *Long Island Tutorial Services* for special educational services for the 2016-2017 school year.

On motion by Mrs. Gische, seconded by Ms. Ragolia, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Approval of Administrative Intern, Arrowhead Elementary School

Upon the recommendation of the Superintendent of Schools, be it RESOLVED that the Board of Education approve the request from the State University Of New York at Stony Brook, for an Administrative Internship for Suzanne Cabral. The internship will be at Arrowhead Elementary School effective December 16, 2016.

On motion by Mrs. Gische, seconded by Ms. Ragolia, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Approval of Administrative Intern, Setauket Elementary School

Upon the recommendation of the Superintendent of Schools, be it RESOLVED that the Board of Education approve the request from the State University of New York at Stony Brook, for an Administrative Internship for Sandi Vohrer. The internship will be at Setauket Elementary School effective December 16, 2016 through July 12, 2017.

On motion by Mrs. Gische, seconded by Ms. Ragolia, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Personnel Matters

*Instructional*

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Three Village Board of Education approve the instructional personnel items as described in the schedules listed below:

LEAVES OF ABSENCE

<u>Name</u>	<u>School/Assignment</u>	<u>Effective</u>	<u>Reason</u>	<u>Tenured</u>
Daleo, Lauren	Gelinas JHS/ Teaching Assistant	11/28/16 – 6/30/17	Unpaid	No

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Hommel, Madison	Gelinas JHS/ Teaching Assistant	9/8/16 – 1/31/17	Unpaid	No
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This is to extend the end date of Ms. Hommel's leave of absence from 11/30/17 to 1/31/17. Ms. Hommel's leave of absence was previously approved at the Board of Education meeting held on September 7, 2016

King, Joanne	Gelinas JHS/ Teaching Assistant	12/22/16 – 3/3/17	Unpaid	No
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APPOINTMENT TO  
INSTRUCTIONAL POSITIONS

Bradley-Hart, Christine	One-Year Leave Replacement Teaching Assistant SUNY Binghamton - BA Long Island University - MS Previous Tenure - No Related to current employee - No Salary: Step 1/Level 1 - \$23,864 (pro-rated) Effective: 12/8/16 - 6/30/17
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This is a one-year leave replacement appointment effective 12/8/16 - 6/30/17. This appointment is due to the leave of absence of Megan Friedman. Ms. Bradley-Hart will be assigned to Paul J. Gelinas Junior High School for the 2016-17 school year. Ms. Bradley-Hart is currently working as a substitute teaching assistant in the district and fingerprint clearance for employment is on file.

Casadei-Berwind, Daniela	Foreign Language Teacher State University of Milan - BA Hofstra University - MS Previous Tenure - No Related to current employee - No Salary: Step/Level 1/MA+30 Effective: 9/1/16
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This is to revise salary step/level from 1/MA to 1/MA+30. Ms. Casadei-Berwind was previously appointed at the Board of Education meeting held on June 8, 2016 for salary step/level 1/MA.

APPOINTMENTS TO SUBSTITUTE  
TEACHER/NURSE/PARAPROFESSIONAL/  
TEACHING ASSISTANT POSITIONS

Substitute Teachers:

Badoyannis, Helen

Ms. Badoyannis was a substitute teacher from 2005-2014 and has requested to be added back to the substitute teacher list.  
Fingerprint clearance is on file.

Colchamiro, Veronica

Fingerprint clearance has been received.

Gourlay, Alexander

Mr. Gourlay has been a coach in our district since 2015 and has asked to be added to our substitute teacher list.  
Fingerprint clearance is on file.

King, Joanne

Ms. King is taking a leave of absence from her Teaching Assistant position effective 12/22/16 to be a long term substitute teacher.  
Fingerprint clearance is on file.

Marafino, Ann Marie

Fingerprint clearance has been received.

Parrotta, Lauren

Ms. Parrotta worked as a substitute teacher from 2012 – 2016. Ms. Parrotta resigned from her position in August 2016 to take a job in Florida. Ms. Parrotta is moving back to New York and has requested to be added back to our substitute teacher list.  
Fingerprint clearance is on file.

Substitute Teaching Assistants:

Colchamiro, Veronica

Fingerprint clearance has been received.

Marafino, Ann Marie  
Fingerprint clearance has been received.

APPOINTMENTS OF  
WINTER COACH POSITIONS

Last Name	First Name	Building	Assignment	Effective	Step	Year	Total Years	Stipend	Status	End Date
Junior High Coaches										
Hoppey	Michael	Gelinas	Wrestling 7/8	Late Winter	3	4	8	\$4,415.00	Retired	3/25/2017
Petruzzi	Dan	Gelinas	Wrestling Asst. 7/8	Late Winter	1	1	1	\$4,146.00	In District	3/25/2017
DiStasi	Vincent	Murphy	Wrestling 7/8	Late Winter	1	1	1	\$4,146.00	Out of District	03/25/2017

Supervision Rate: \$27.91/hr prior to 6:00 p.m.  
\$41.87/hr after 6:00 p.m. and on days school is closed  
Scoreboard Timer: \$107.22 p. contest  
All other times/scorers receive supervision pay rate

APPOINTMENTS OF  
CO-CURRICULAR SPONSORS

Last Name	First Name	Building	Activity	Effective	Rate	Not to Exceed
Co-Curricular Clubs						
Sementilli	Angela	WMHS	Gay Straight Alliance	2016-2017	\$1,904.40	\$2,116.00

\*\*\* This is a prorated amount effective October 2016. Ms. Sementilli is taking over for Ms. Virga who is unable to complete her assignment.

Fenster	Robert	Gelinas	Stand Together	2016-2017	\$498.00	\$498.00
Perotti	Jenna	Gelinas	Stand Together	2016-2017	\$498.00	\$498.00
Santiago	Vicki	Gelinas	Stand Together	2016-2017	\$498.00	\$498.00

\*\* Total stipend for all Stand Together Co-Advisors not to exceed \$1494.00

APPOINTMENTS OF  
ANNUAL EXTRA ASSIGNMENTS

Last Name	First Name	Building	Assignment	Effective	Stipend	Not to Exceed
6th Class Assignment						
Casadei-Bervind	Daniela	WMHS	.2 6th Class Italian Class	11/7/16 - 1/27/17	\$12,978.00	\$12,987.00

\*\* This is a prorated amount based on the effective dates. This is a correction from the originally board approved amount of \$12,110.00 on 11/16/16 which did not reflect the most recent salary level change for the 2016/2017 school year

APPOINTMENTS OF  
HOURLY EXTRA ASSIGNMENTS

Last Name	First Name	Building	Assignment	Effective	Rate	Hours	Not to Exceed
Saturday Enrichment							
Paglia	Marisa	Murphy	Assistant	2016-2017	\$15/hr		\$800.00
Calvarese	Christina	Murphy	Math Mania/Spanish for Kids	2016-2017	\$25/hr		\$800.00
Conlon	Toni	Murphy	Sweet Tooth	2016-2017	\$35/hr		\$1,260.00
Connors	Jessica	Murphy	Assistant	2016-2017	\$15/hr		\$800.00
Dagostino	Rebecca	Murphy	Winter Wonderland/Spanish for Young Students	2016-2017	\$25/hr		\$800.00
Gitter	Marilyn	Murphy	Creative Writing	2016-2017	\$25/hr		\$800.00
Hammer	Veronica	Murphy	Registrar	2016-2017	\$30/hr		\$300.00
Massi-Impellizzeri	Kim	Murphy	Multimedia Arts & Crafts	2016-2017	\$35/hr		\$1,000.00

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Kain	Bonnie	Murphy	Assistant	2016-2017	\$15/hr		\$800.00
Malone	Lauren	Murphy	Cartooning	2016-2017	\$40/hr		\$1,080.00
Matzelle	Denise	Murphy	On Site Supervisor	2016-2017	\$35/hr		\$1,400.00
Novetti	Jason	Murphy	Assistant	2016-2017	\$15/hr		\$800.00
Parente	Jacqueline	Murphy	Animal-Bug-Nature Craft/Working with Beads for Boys and Girls	2016-2017	\$25/hr		\$800.00
Peck	Maureen	Murphy	Card Making/Scrapbooking	2016-2017	\$35/hr		\$1,000.00
*** The above was approved on the 11/16/16 BOE meeting but under Adult Education instead of Saturday Enrichment. Chaperoning/Supervision							
Lopinto	Phil	District Wide	Various Concerts & Rehearsals	2016/2017	\$200/concert \$200/Rehearsal		\$800.00
Gustavsen	Laura	WMHS	Chaperone Pep Band Performance at Division 1 Football Championship	11/18/16	\$42.75/hr	4 hours	\$171.00
Chapman	Jason	WMHS	Chaperone Pep Band Performance at Division 1 Football Championship	11/18/16	\$42.75/hr	4 hours	\$171.00
Mitillo	Michael	Gelinas	Faculty Music Concert	11/3/16 - 11/4/16	\$42.75/hr	6	\$256.50
Gustavsen	Laura	WMHS	Chaperone All County Rehearsal	11/17/16	\$42.75/hr	8	\$342.00
Serigano	Jennifer	WMHS	Science Olympiad Invitational Competition - MIT	01/20/17	\$150/night		\$150.00
Serigano	Jennifer	WMHS	Science Olympiad Invitational Competition - MIT	01/21/17	\$300/day		\$300.00
Suesser	Mark	WMHS	Science Olympiad Invitational Competition - MIT	01/20/17	\$150/night		\$150.00
Suesser	Mark	WMHS	Science Olympiad Invitational Competition - MIT	01/21/17	\$300/day		\$300.00
Rogers	Steve	WMHS	Science Olympiad Invitational Competition - MIT	01/20/17	\$150/night		\$150.00
Rogers	Steve	WMHS	Science Olympiad Invitational Competition - MIT	01/21/17	\$300/day		\$300.00
**Funds to be sent to the Business Office from Science Olympiad Allied Fund							
Serigano	Jennifer	WMHS	Science Olympiad Regional Competition	01/28/17	\$300/day		\$300.00
Suesser	Mark	WMHS	Science Olympiad Regional Competition	01/28/17	\$300/day		\$300.00
Williams	John	WMHS	Science Olympiad Regional Competition	01/28/17	\$300/day		\$300.00
Rogers	Steve	WMHS	Science Olympiad Regional Competition	01/28/17	\$300/day		\$300.00
Stiegelmaier	Kevin	WMHS	Science Olympiad Regional Competition	01/28/17	\$300/day		\$300.00



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Vorwald	Gary	WMHS	Science Olympiad Regional Competition	01/28/17	\$300/day	\$300.00
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APPOINTMENTS OF SUMMER ASSIGNMENTS

<u>Last Name</u>	<u>First Name</u>	<u>Building</u>	<u>Assignment</u>	<u>Effective</u>	<u>Rate</u>	<u>Hours</u>	<u>Not to Exceed</u>
Pollera	Anthony	District-wide	Summer Work	July – August 2016	\$751.25/day	7 Days	\$7,512.50

On motion by Mrs. Gische, seconded by Ms. Bavlnka, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

*Non-Instructional*

Upon the recommendation of the Superintendent of Schools be it RESOLVED that the Three Village Board of Education approve the non-instructional personnel items as described in the schedules listed below:

RESIGNATION

<u>Name</u>	<u>School/ Assignment</u>	<u>Effective Date</u>	<u>Length of Service</u>
McGuigan, Michele	Gelinas Junior High School/ Special Education Aide	12/14/16	2 mo.

RETIREMENT

<u>Name</u>	<u>School/ Assignment</u>	<u>Effective Date</u>	<u>Years of Service</u>
Terpenny, Mary Ann	Office of Pupil Personnel Services/ Principal Stenographer	1/3/17	21 yrs. 11 mo.

CHANGES OF STATUS

Monitors/Special Education Aides

Phillips, Paula  
 From: Special Education Aide (Step 3/Level 10)  
 To: Special Education Aide (Step 3/Level 11)  
 Setauket Elementary School  
 Effective: September 6, 2016

Strano, Hiltrud  
 From: Special Education Aide (Step 3/Level 10)  
 To: Special Education Aide (Step 3/Level 11)  
 Setauket Elementary School  
 Effective: September 6, 2016

APPOINTMENTS TO NON-INSTRUCTIONAL SUBSTITUTE POSITIONS

Monitors/Special Educations Aides

Jehle, Emma  
 Salary-\$12.00/hr.  
 Effective-12/8/16

Ms. Jehle is the daughter of Margie Jehle, Clerk Typist at Murphy Junior High School. Fingerprinting clearance has been received and is on file.

Langer, Marianne  
 Salary-\$12.00/hr.  
 Effective-12/8/16

Fingerprinting clearance has been received and is on file.

On motion by Mrs. Gische, seconded by Ms. Bavlnka, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

Recommendations of Committee on Special Education Meetings of: July 28, September 29, October 21, 28, 31, November 1, 2, 3, 7, 8, 10, 14, 15,

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education, through the administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the report of the Committee on Special Education.

On motion by Mrs. Gische, seconded by Ms. Germano, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

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16, 17, 18, 22 and  
28, 2016

Recommendations  
of Committee on  
Preschool Special  
Education

Meetings of:  
October 26,  
November 1, 7, 9,  
15, and 16, 2016

Upon recommendation of the Superintendent of Schools be it RESOLVED that the Board of Education, through the administration, arrange for the provision of the appropriate special education programs and services for students enumerated in the report of the Committee on Preschool Special Education.

On motion by Mrs. Gische, seconded by Ms. Ragolia, and carried by a 6-0-0 vote, the Board approved the resolution as presented.

INFORMATIONAL  
ITEMS OF  
INTEREST

There were no Informational Items of Interest.

PUBLIC  
PARTICIPATION

There was no Public participation at this time.

ADJOURNMENT

There being no further business to be conducted, motion was made by Dr. Kerman, seconded by Ms. Ragolia, and carried by a 6-0-0 vote to adjourn the meeting at 8:50 pm.

Respectfully submitted,

Kathleen Sampogna  
District Clerk